

St. John the Baptist Pastoral Council Meeting Minutes

September 13, 2016

School Conference Room

*** Note: Minutes are unofficial until approved at next Pastoral Council Meeting*

Members Present: Kent Bindl, Ann Gamoke, John Mueller, Keith Ott, Tom Paul, Joel Pierce, Kristin Strehlow, Father Phil (Parish Administrator), Bill Barbieur (Trustee), Don Sager (Trustee), Lisa Schoneman (Business Manager)

Member Absent: Mark Gumm, Mike Sokol

Guests Present: Jeff Mallman, Marie Mayhan (sp?), Bob & Mary Steger, Karen Krusiec

The meeting was called to order at 7:02 PM by John Mueller

Reflection by Kristin Strehlow

Approve June 2016 Minutes

- Keith Ott was listed as present, but he was not present at the June meeting
- Motion to approve with change by Joel Pierce (Bill Barbieur)
- Approved

Guest Presentation – Cardinal Stritch Lay Ministry Program

- Mary Steger present information on the Saturday Institute for Lay Ministry Program offered by Cardinal Stritch University in Milwaukee.
- Certificate Program
- 4 semesters – 6 Saturdays (8am – 3pm) plus a retreat per semester. Can be completed in 2 years.
- This program is open to anyone to deepen and grow in their Catholic faith.
- Scholarships available

Council agreed that more advertisement of this program should be put in the bulletin.

Finance Council Report – Tom Paul

- Finance Council met on August 30th and will be meeting monthly
- 2015-2016 Financial Statement Review
 - Ended slightly ahead of budget for the FY 2016.
 - Income statement showed that cost of school was 33.63% vs. expected 36.73% due to slightly higher expected enrollment, donations & Road America success which offset additional teachers/aides and technology purchases.
 - Slight increase in restricted investment donations
- Financial Presentation to PC, SBC & H&S is still intended, but date is TBD.
- Super Raffle drawing will be November 20, 2016
- Started planning stages of Personnel Committee

Committee Reports

School Board Committee – Joel Pierce

- Amy Nelson recognized by Archdiocese

- School received Exemplary Recognition from Arch for Catholic Identity
- Accreditation begins in Fall
- New Math Teacher for 7th & 8th Grade
- Technology Classes have changed to being taught by the classroom teacher
- Postcards were sent as PR
- *LRP – Melissa Meyer needs to be invited to our strategic planning meetings.*
- Sun Graphics is working on the website revamp
- Technology Inventory for entire parish is completed
- New Laptops & iPads for 16/17 school year.
- School Policy – Wearable technology is also now prohibited.
- Fun Run will happen in September 2017.
- No Weapon signage will be posted on doors.

Human Concerns Committee – No Update

Faith Formation Committee – No Update

Liturgy & Worship Committee – next meeting is September 19

Stewardship & Evangelization Committee – No Update

APC

- Saturday October 15, 8:30am – 11:30am @ SJB Church Hall
- Mark Gumm & Bill Barbieur will be our 2 representatives

Strategic Planning Committee – next meeting is October 11

Pastoral Report – Father Phil

- It's been 6 months since Palm Sunday when Father Dan announced he was leaving
- August 21 – Father Dan did move out of the house
- Parishioners are still looking for answers
- Would like to establish a Joint Personnel Committee with STA
 - Set a Personnel Policy
 - Standardize existing job descriptions
 - Standardize existing job review practices
 - Update Grievance communication

Council members had intense concerns over this suggestion.

- *There was lengthy discussion.*
- *Would this committee truly have a common goal?*
- *Is the relationship between SJB & STA at a point that a joint committee would even work?*
- *Could this be a "first step" in repairing the relationship with STA?*
- *Why "Personnel Committee" – isn't there a better ministry that could be a first step?*
- *Shouldn't there be joint PC meetings first?*
- *Who are the best people to be on this committee?*
- *How does this fit into our LRP?*
- Priest Personnel – Rick Tank
 - We will not have a priest prior to June 2017 as we were never put on the open list when Father Dan announced he was leaving.

- Our cluster will be on the January 2017 open list.
- We do not need a brand new parish/cluster profile – we can tweak the 2011 document.
- SJB / STA Relationship
 - We need to get through this impasse with STA
 - Father Phil wants Rick Tank to work on getting the Pastoral Councils together. There needs to be a history of decisions presented to both councils.
 - Father Phil wants an Arch Facilitator for Lisa & Chris so the offices will start working together again

SJB Council definitely wants to meet with STA and wants to work together with them to move forward. We do not want to "take over" STA – we just want to work together with them for the better of all our parishioners.

Old Business

- Pastoral Associate Position
 - Rose has started and is still learning how the ministries work within SJB
 - She will be contacting Ann regarding the Human Concerns committee
 - She would like to attend the November PC meeting
- Communications – project basis contracts is moving forward.
- Website
 - Ren Web is transferring platforms (in pieces) and SJB received a beta program that is in development rather than the program that was purchased. Therefore Ren Web project is scrapped
 - We will return to Sycamore for this school year
 - Sun Graphics will continue to work on the Web Site Updates

New Business

- Fundraising Policy – please review and get back to Lisa with any suggestions
- Council Leadership
 - Motion to keep all PC members in their current roles for the next year by Bill Barbieur (Joel Pierce).
 - Motion approved

John Mueller – Chair

Mark Gumm – Vice Chair

Kristin Strehlow – Secretary

Tom Paul - Finance

Kent Bindl / Joel Pierce – School Board

Ann Gamoke - Human Concerns

Mike Sokol - Faith Formation

Keith Ott - Liturgy & Worship

Open - Stewardship & Evangelization Committee

Mark Gumm – APC

Mark Gumm – Long Range Planning

Acknowledgements

- Thanks to Karen for attending the meeting. She appreciated the honesty and discussion and hopes that there can be more communication to both parishes regarding the priest / SJB / STA situation.

Prayer & Adjournment

- Motion to adjourn by Kristin Strehlow (Bill Barbieur)
- Meeting Adjourned

Next PC Meeting – November 8, 2016

Respectfully submitted by Kristin Strehlow