

St. John the Baptist Pastoral Council - June 13, 2017, 7:00 p.m. Meeting Minutes

1. Call to Order – John Mueller
2. Opening reflection – Anne Gamoke
3. Approval of May Minutes – Motion by Joel Pierce, seconded by Bill Bierbieur, Minutes approved without correction.
4. Finance Council Report – Tom Paul
 - a. 2017-18 SJB submitted a deficit budget to the Archdiocese which was approved by Archbishop ListECKi
 - b. New full-time Communications, Marketing & Development position approved
 - i. Next step is to develop Job description
 - ii. Goal to have candidates identified by the end of October
 - c. Exploring ways to increase financial stewardship through envelope campaign. Barb Vite, Stewardship Director for the Archdiocese presented at the last Finance Council meeting.
 - d. Father proposed a “parish meeting” with in September
 - e. Personnel committee formed: members, Karri Neils, Leah Federwisch, Tom Roy, Don Sager and Father.
 - f. Discussion of major factors causing deficit budget
5. Committee Reports:
 - a. School Board:
 - i. In process of reviewing mission statement as required by WRISA accreditation
 - ii. Completed award ceremony
 - iii. Two students received exemplary awards for art project in Madison
 - iv. Excellent 8th grade science fair
 - v. Principal conducting end of year reviews with teachers
 - vi. Two teachers will have leaves in the beginning of the 17-18 school year.
 - vii. New wellness committee formed and policy written
 - viii. Currently have 20 students enrolled in pre-k program for 17-18.
 - ix. Additional new students at various grade levels
 - x. Review of IOWA test results, students performing well
 - xi. 2017 Auction net income was \$142,000, including \$21,000 for technology.
 - b. Human Concerns
 - i. Father Phil commented: Departure of Pastoral Associate, Rose Kreuger, will have an impact on this area. We need to rebuild and move on.
 - c. Faith Formation – no report
 - d. Liturgy & Worship
 - i. Committee is developing a mission statement
 - ii. Training sessions conducted for Ushers and Eucharistic Ministers
 - iii. Ushers looking for new recruits
 - iv. Greeters will have training in the near future
 - v. Lector coordinator, Adam Schneider, is looking for a replacement now that he is on Pastoral Council.
 - vi. First Communion will be head during a regular Sunday Mass
 - vii. Questions came up as to the use of the chapel – specifically, should its use during weekend Masses should be discouraged so that people are more fully engaged in Mass. Further discussion and evaluation needed regarding this topic before any decision is made.
 - e. Stewardship & Evangelization –no report
 - f. APC – no meeting since last PC meeting, no new report

6. Strategic Plan – comments by Fr. Phil:
 - a. He wants to listen and hear and not react too quickly
 - i. Fr. Phil gave explanation of roles and responsibilities of both the Finance and Pastoral councils as separate but equal bodies with the PC engaged in helping shepherd the people of the parish. We are one Church with one mission including the school.
 - ii. The goal of the parish (and focus of PC) should be to make disciples and bring people into a relationship with Christ.
 - iii. Father is asking both councils to read the book REBUILT about a parish that embraced the new evangelization and has transformed itself. Focus on making intentional disciples using both stewardship and evangelization.
 - iv. Fr. Phil commented that two areas were notably missing from the strategic plan: human concerns and pray and worship. These two areas need to be added as we focus on making disciples. Council discussion followed with agreement that these two areas will be added to the plan in basic form so that the document is ready to be presented to the parish in September. The understanding being that this is a living document and therefore it is expected to be updated as we progress.
7. Old business:
 - a. Discernment:
 - i. candidates present: Bill Marklein, Matt Dochterman, Tony Glenboski, Not present: Cheryl Nicholson
 - ii. The candidates briefly introduced themselves. Through the course of discussion it was noted that Matt was not eligible as the spouse of an employee and Tony would be a substitute employee therefore also not eligible.
 - iii. The two vacancies will bill filled by Bill Marklein and Cheryl Nicholson
 - iv. John Mueller agreed to continue as council chair and Mark Gumm as Vice-chair
 - b. Marketing/communications Director – update given earlier
 - c. Help-out Priests' Open House Appreciation – Wed., June 14th, 6-8 p.m.
 - i. Josette Svitter is coordinating efforts. PC members will assist that evening, offering hospitality and assistance as needed.
8. New Business:
 - a. Stewardship – Barb Vite from Arch will present to SJB lay leadership on the topic of stewardship, offering advised, education and insight for developing time, talent and treasure at SJB.
 - b. 2017-18 PC meeting schedule:
 - i. Fr. Phil would like to return to monthly meetings.
 - ii. Council agreed to second Tuesday of the month at 6:30 p.m. in the school conference room
 - c. Parish picnic – joint with STA. Erin and Lisa Gross are making plans. Several council members offered to assist. Details to follow.
 - d. Staff updates:
 - i. Departure of Rose Krueger, Pastoral Associate –
 1. Rose left to pursue her master's degree on a full-time basis
 2. No plans to replace Rose until communications, development position if filled.
 - ii. New parish secretary, Julie Krueger, started in May, full time
9. Acknowledgements:
 - a. Joel Peirce thanked Fr. Phil for agreeing to be our pastor and for all of his efforts on behalf of both parishes to date.
10. Prayer and Adjournment